Our mission at the Minnesota Vikings is to <u>Advance the Vikings legacy through the passionate pursuit</u> <u>of excellence.</u>

We strive to achieve, we put the team first, we seek to learn, we exhibit high character, and we are committed to a diverse, equitable and inclusive environment.

SUMMARY: The Minnesota Vikings are seeking a talented and driven individual to join the Vikings Entertainment Network (VEN) as a Feature Content Associate, reporting to the Sr. Producer, Original Content. This individual will contribute to storytelling and access-based content production that tells the story of the team, their fans, and more. The ideal candidate is an eager and hard-working producer with a passion for high quality feature production including producing, editing, cinematography, lighting and audio.

In addition to the duties described below, the Feature Content Associate will take part in the Vikings' exclusive **Leadership Development Program**. This program will provide regular opportunities for professional development, exposure to organizational leadership and the ability to develop skills critical for the Associate's future career growth. A fundamental part of the program will include clearly defined goals between the Associate and their Supervisor that will be tracked and measured for progress throughout the term of the program.

This is a temporary full-time position that will begin on June 3, 2024 and conclude on May 23, 2025, unless otherwise determined.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Support the team led by the Sr. Producer, Original Content in ensuring all content produced by VEN is done with originality and creativity to set us apart from other teams and outlets.
- Maintain the high production standards by assisting with quality control of all video and audio production including the use of technology, equipment, and file formats.
- Assist with organizing and logging footage and other key assets using a media asset management system and digital storage server.
- Assist on shoots related to features and original content as well as other VEN productions for all team platforms including in-stadium, TV, radio, digital, social and mobile.
- Film/Produce/Edit practices, games, open locker room, interviews, community events, allaccess, and other noteworthy content opportunities as assigned.
- Assist with VEN Productions in TCO Studios and game day content at U.S. Bank Stadium for a Vikings games as assigned.
- Participate in new content development including idea creation, research, and concepts to help reach organizational goals.
- Implement supplied graphics packages into content including proper sponsor integration and branding.

QUALIFICATION REQUIREMENTS:

• Experience, knowledge and a degree of skill in the following; pre and postproduction, editing, shooting, lighting, audio and with live production,

- Working familiarity with Adobe Premiere CC, and the entire Adobe Suite including After Effects, Audition, Photoshop, Media Asset Management interface, and other applicable programs
- Willingness to work long and non-traditional hours, including days, evenings, weekends and holidays
- Ability to travel with the team for road games or to assigned remote shoots.

CONFIDENTIALITY REQUIREMENTS: This position may require the individual to have access to confidential records and information. To successfully perform this position, confidentiality of the information with which the individual has contact must be maintained.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

• Ability to perform physical tasks such as lifting and carrying equipment

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

• Standard office for regular office hours, on-site events

The Minnesota Vikings are committed to creating and sustaining a culture for you. Whoever you are, we are an organization that embraces and empowers people of all backgrounds and experiences and incorporate diversity, equity, and inclusion into the foundation of everything we do. We are proud to have a culture that empowers our people to harness their uniqueness to develop their full potential as a contributor to the success of the organization and the communities we serve. The Minnesota Vikings are an equal opportunity employer, and we continue to commit to creating equitable opportunities by ensuring that our place can be anyone's place.