

# *Wedding Reception Guidelines*

## **VENUES AVAILABLE FOR EVENT**

- Nash Family Event & Conference Center
- Gold Jacket Lounge

## **MAXIMUM GROUP SIZE**

- Event Center: 208 guests with dance area and head table
- Gold Jacket Lounge: 80 guests with dance area and head table

## **RESTRICTIONS**

- No ceremonial tossing of rice, bird seed, confetti and/or blowing bubbles.
- No votive candles and/or any use of fire.
- Confetti cannot be used to decorate any tables at the event.
- Decorators may access the facilities only after times have been confirmed with the Hospitality Department to ensure no other groups will be inconvenienced.

## **MUSIC**

- DJs must provide all sound equipment.
- Contact the Hospitality department for guidelines surrounding live music.

## **ADULT BEVERAGE SERVICE**

- Alcohol beverage service will be limited to a total of 4.5 hours. Soft drinks and bottled water can be served during the entire event.
- Alcohol beverage service will stop thirty (30) minutes prior to the end of the event.
- Outside alcohol is not permitted on any part of Hall of Fame grounds including anywhere in the museum, the event venues or in the parking lots.

## **MENU & BEVERAGE PRICING**

- Wedding Reception Food & Beverage Packages are to be used for all wedding receptions.

## **SECURITY**

- The Pro Football Hall of Fame will require minimum of two (2) off-duty Canton Police Officers for the duration of the event.  
Present charges will be passed along to the client. Canton Police at \$50.00/hour.