



GRANT APPLICATION GUIDELINES

The Gene and Jerry Jones Family Arlington Youth Foundation is dedicated to enhancing the quality of life for youth in the City of Arlington by funding programs and facilities dedicated to football and athletics, health and wellness, education and the arts through matching grants.

Who is eligible for funding?

The Gene and Jerry Jones Family Arlington Youth Foundation awards project and general-support grants to recognized IRS 501(c)(3) nonprofit organizations that focus their community development on youth in the City of Arlington. These nonprofit organizations must demonstrate an ability to secure current and future funds matching the awarded grant amount through a variety of community support and sources.

What kinds of projects do you typically fund?

The Gene and Jerry Jones Family Arlington Youth Foundation Board of Directors will review any application that meets the guidelines of its mission statement; however, applicants should note that the Board of Directors seeks to fund projects that will maximize their reach amongst youth of the City of Arlington – projects that are sustainable and will achieve a high level of impact. For example, the Gene and Jerry Jones Family Arlington Youth Foundation awarded a \$1 million grant to go towards the building of the North Texas Youth Education Town, a brick and mortar project with a long-term function to serve youth. The foundation might also look to fund facilities such as a youth football field build or refurbishment, or other projects or programs that encourage athleticism, healthful living and physical activity, continued education or arts education.

How to apply for funding?

The Gene and Jerry Jones Family Arlington Youth Foundation will review one (1) grant application per calendar year from eligible nonprofit organizations. Applications must be submitted by post-mail and include the following:

- Formal, typed request letter presented on the nonprofit organization's official letterhead

Letter should include background on the project or program for which you are requesting funding, details regarding who (and how many) the requested funds could potentially impact, a timeline for your project or program, how you plan to measure the success of your project or program and any other information deemed pertinent.

- Gene and Jerry Jones Family Arlington Youth Foundation Grant Application Form completed in full
- Any materials (e.g. annual report, budget reports, timetables, etc.) requested in the application form
- Optional attachments – any additional materials detailing project and efforts to raise necessary funds, recent press materials, etc.

If you find during the course of completing this application that you are unable to provide most of the information requested, it is in your organization's best interest to not submit the application until you can do so.

Where to send requests?

Please note that requests submitted via telephone, fax or e-mail will not be reviewed. Completed applications must be received by post mail at the following address:

**ATTN: Grant Application
Gene and Jerry Jones Family Arlington Youth Foundation
One Cowboys Way
Frisco, TX 75034**



GRANT APPLICATION FORM

SECTION A – ORGANIZATION INFORMATION

Organization Name: _____

Official Name on IRS 501(c)(3) Designation: _____

IRS 501(c)(3) Identification Number: _____

Date Organization Gained 501(c)(3) Status: _____

Address: _____ Suite #: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Website URL: _____

Name of Executive Director: _____

Person to Contact Regarding this Proposal: _____

Contact's Relationship to Organization: _____

Contact's Phone: _____ Contact's Fax: _____

Contact's E-Mail: _____

Organization's Mission Statement: _____

Signature of Executive Director and/or Board President is required to indicate board/organizational approval of grant request and to indicate that to the best of their knowledge, the information included herein, is true and correct.

SIGNATURE OF EXECUTIVE DIRECTOR/BOARD PRESIDENT

SIGNATURE OF EXECUTIVE DIRECTOR/BOARD PRESIDENT

TITLE

DATE

TITLE

DATE

Grant Application Form Continued

SECTION B – PRIOR FUNDING REPORT

Is this your first time to apply for funding through the Gene and Jerry Jones Family Arlington Youth Foundation? (please circle one)

YES

NO

If NO, when did you last apply for funding from the foundation? _____

What amount was requested? \$ _____ What amount was granted? \$ _____

Have you ever received funding through Gene and Jerry Jones Family Foundation or the Dallas Cowboys? (please circle one)

YES

NO

If YES, when did you receive funding from one of these organizations? _____

What amount was requested? \$ _____ What amount was granted? \$ _____

SECTION C – CURRENT FUNDING REQUEST

Type of Request:

☐ Project Grant (funding for a specific program or project)

☐ General Support (funding for general overall support of organization's mission)

Amount Being Requested: \$ _____

What percentage of your total Project/Support Budget does this request represent? _____ %

Organizational Budget for THIS Year: \$ _____

Organizational Budget for LAST Year: \$ _____

What other grants/funding has your organization applied for in regards to the specific project you are seeking assistance? Has funding been received or denied? What amounts? (please list all that apply; please attached an additional list if room is needed)

<u>Funding Requested From / Grantor</u>	<u>Amount Granted</u>	<u>Denied</u>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

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SECTION D – FUNDING PARTNER / MATCHING FUNDS

To be eligible for funding through the Gene and Jerry Jones Arlington Youth Foundation, your organization must be able to match the grant amount awarded or provide matching funds and support from other community sponsors.

Is the organization in a position to provide matching funds from either its internal budget or other resources? (please circle one)

YES

NO

If NO, is your organization currently seeking a matching fund sponsor or attempting to raise matching funds internally?

YES

NO

Please list all sources which matching funds will be coming from and the amount being contributed: (please attach an additional list if room is needed)

<u>Source</u>	<u>Amount</u>
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$

Please briefly describe your organization's past ability to raise matching funds for similar grants and/or seek community sponsors for matching funding:

Please describe any other major funding sources for your organization over the past two years and the amount of funding you received from each source:

SECTION E – Budget

Please attach your projected project/support budget including costs of materials, labor, etc. detailing how both the awarded funding and matching support will be utilized.

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SECTION F – PROJECT/SUPPORT BACKGROUND

Which component of the Gene and Jerry Jones Family Arlington Youth Foundation's mission statement does your request fall within? (Circle all that apply.)

- Football and athletics
- Health and wellness
- Education
- Art

Briefly summarize your request as you feel it meets the mission of the Gene and Jerry Jones Family Arlington Youth Foundation. Is the project or program for which you are requesting funds sustainable or able to provide a long-term impact? How many youth do you serve or what will your project or program's reach be in the Arlington community?

How many youth does your program currently serve? _____

What percentage of the youth participating in your program: (please insert estimated/calculated percentages)

- Qualify for free/reduced lunch program? _____%
- Live in a single-parent household? _____%
- Participate in youth sports? _____%

Please describe which specific geographic areas of Arlington your program reaches:

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SECTION G – ADDITIONAL MATERIALS (OPTIONAL)

Please attach any other materials you feel are important for the foundation to review in regards to your grant request (e.g. recent press clippings, annual report, project renderings or drawings, etc.).

SECTION H – SUBMISSION CHECK LIST

Before submitting your application, please make sure you have included the following documents:

- ☐ Letter of request on organization's official letterhead
- ☐ Grant Application Form with Section's A-F completed in full and signed by Executive Director/Board President
- ☐ Budget as requested in Section E
- ☐ Additional materials for review (optional)

If you have questions or need additional information, please feel free to contact the Gene and Jerry Jones Family Arlington Youth Foundation at (972) 497-4959.

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